



Memo No: 1969

KB/R&T/VI/Pottery/236/26-27

Date:- 07.10.26

**NOTICE INVITING QUOTATION REFERENCE NO: NIQ-046 PO(RT)-236 2026-27
OF CHIEF EXECUTIVE OFFICER WEST BENGAL KHADI & VILLAGE INDUSTRIES BOARD**

The Chief Executive Officer, Khadi & Village Industries Board, invites- rate quotation in offline mode for the work detailed below which are to be executed through Research & Training Section of WBKVIB:-

Name of Work:-

Notice Inviting Quotation for Annual Maintenance (preventing and breakdown) of Clay Pottery Machineries as per the schedule mentioned for the clay pottery clusters under WBKVIB located at different areas of the state of West Bengal

Estimated Amount:-

₹ To be Quoted (Including all Taxes, GST, Cess etc) ✓

Earnest Money:-

₹ Exempted

Completion:-

N/A

Location District:-

All Dist. of WB

Eligibility of Bidder:-

Bonafide, Resourceful, Reliable, Reputed Agencies are Eligible

Important Date& Time:-

- | | |
|--|---|
| 1. Bidding Starts | : 06-October-2026 from 11:00am onwards |
| 2. Documents End | : 27-October-2026 up to 11:00am onwards |
| 3. Opening of Technical Bid (Open by Authorized Officer) | : 28-October-2026 11:00am onwards |
| 4. Opening of Financial Bid | : To be Notified |

General Instructions**1. Documents to be Submitted Offline:-**

- PAN Card
- AADHAR Card
- GST Reg. Certificate (Not Mandatory)
- Latest Valid Trade License
- P. Tax Reg. (Not Mandatory)
- Any previous Work Order / Delivery Order from any Govt. Establishment (Not Mandatory)

2. Other Terms & Conditions :-

- Pan Card, Professional Tax receipts Challan for the Year 2024-25 or 2025-26, current GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (SARAL) Acknowledgement Receipt for assessment year (2024-25) or (2025-2026) to be submitted.
- Bidder must have office in West Bengal.
- Price preference will not be allowed.
- The Chief Executive Officer, WBKVIB reserves the right to cancel the Tender Notice due to unavoidable circumstances and no claim in this respect will be entertained.
- All these clay pottery clusters are located at Gurni, Maynaguri, Pashkura, Jhargram & Kumortuli.
- Schedule of machineries for an individual clay pottery cluster located at Kolkata, Jalpaiguri, Nadia, Purba Medinipur & Jhargram

.....Contd. from previous page

SI No.	Name of machine	Quantity
1	Electric potter's wheel	20
2.	Blower	01
3.	Compressor Spray Gun	01
4.	Wood cutter	01
5.	Drilling machine	01
6.	Grinding machine	01
7.	Pug mill	01
8.	Electric furnace	01
9.	Clay crusher	01
10.	Tiles moulding	01
11.	Blunger	01

- g. Intended bidder should quote the amount covering all the necessary charges including transportation, conveyance and other related expenses (except material cost) to attend any cluster located at the specified areas.
- h. Separate rates may be specified for preventing and breakdown maintenance beyond the period of warranty.
- i. The intending quotationer is required to quote the rate in figures as well as in words as percentage above / below than or at par with the relevant price schedule of rates.
- j. **Intended quotationer should place rates which will not be changed within a period of one (1) year excepting one instance of change of rates of taxes by the Government.**
- k. NO CONDITIONAL/ INCOMPLETE TENDER will be accepted under any circumstances.
- l. In case of Quoting rates, no multiple lowest rates will be entertained by the Department.
- m. Qualification Criteria.
- n. Adjustment of price (increase or decrease):- No escalation of cost will be allowed even in extension period of time, granted by WBKVIB.
- o. For any further query one can e-mail to ceowbkvib@gmail.com.

If any document submitted by a bidder is noticed either manipulated or false, in such cases the eligibility of the bidder/ quotation will be out rightly rejected at any stage without any prejudice. The bidder would also be liable for the criminal proceeding as per law.

NB- All the above documents are to be submitted properly named with a forwarding letter in company letter head (pad) addressed to the CEO, WBKVIB listing all the documents submitted online. The letter head must contain full address telephone No/ Mobile No. and e-mail ID. No other papers are required.

3. The BOQ is attached herewith. The same is to be submitted as financial bid.

4. The technical & financial proposal should be developed by the bidders after reading the terms and conditions properly.

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4 07/10/2016
Chief Executive Officer, WBKVIB
Date:- **07.10.26**

Copy forwarded for wide circulation of the above to:-

1. The Special Secretary (SM) to the Govt. of West Bengal, Dept. of MSME & T
2. The State Director, KVIC, SO-Kolkata
3. The FA & CAO, WBKVIB
4. The PO(R&T), WBKVIB
5. Notice Board
6. Official Website (Ansuman Ghosh, Proprietor of System Work Global)
7. All District Officers, WBKVIB

4 07/10/2016
Chief Executive Officer, WBKVIB

Bill of Quantity

Inviting Authority: West Bengal Khadi & Village Industries Board			
Name of Work : Notice Inviting Quotation for Annual Maintenance (preventing and breakdown) of Clay Pottery Machineries as per the schedule mentioned for the clay pottery clusters under WBKVIB located at different areas of the state of West Bengal			
Tender No: NIQ-046_PO(RT)-236_2026-27			
Agency Name:			
Sl No.	Name of machine	Quantity	Rate (Rs.)
1	Electric potter's wheel	20	Rate can either be quoted on the basis of Rs. per machine per year or may be quoted in the cumulative manner on the basis of Rs. per year
2.	Blower	01	
3.	Compressor Spray Gun	01	
4.	Wood cutter	01	
5.	Drilling machine	01	
6.	Grinding machine	01	
7.	Pug mill	01	
8.	Electric furnace	01	
9.	Clay crusher	01	
10.	Tiles moulding	01	
11.	Blunger	01	